



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

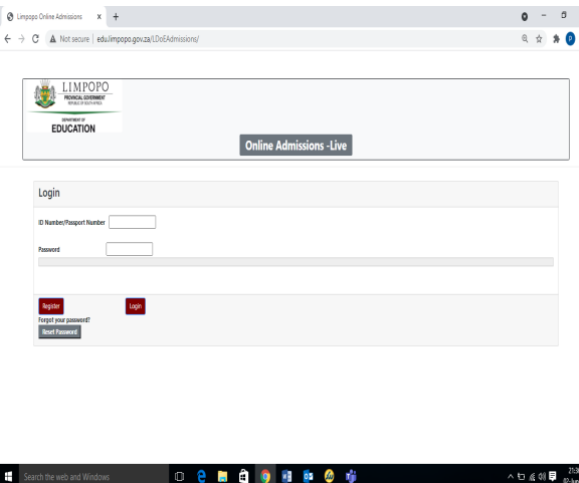
DEPARTMENT OF
EDUCATION

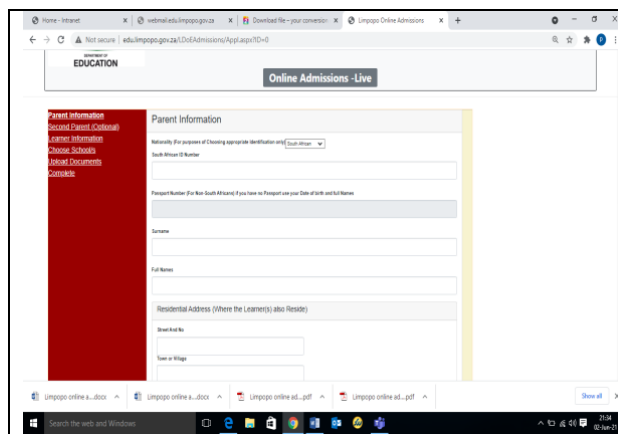
Step by Step Guide

Limpopo Department of Education Online admissions pilot

3 June 2021

Limpopo Department of Education– Online Admissions Pilot – 2021 for 2022 Admission.

Screenshot	Action required
<p>Open the following page on your browser on your computer or smart phone</p> <p>The system can be accessed on a computer and mobile devices</p> <p>The layout display is dependent on the browser and the size of the screen. The layout of the system may not show properly on older browsers (e.g internet explorer)</p>	<p>http://www.edu.limpopo.gov.za/LDoEAdmissions/</p>
 <p>The screenshot shows a web browser window with the URL 'edu.limpopo.gov.za/LDoEAdmissions/'. The page features the Limpopo Department of Education logo and a navigation bar with 'Online Admissions - Live'. Below the logo is a 'Login' section with fields for 'ID Number/Passport Number' and 'Password', and buttons for 'Register', 'Login', 'Forgot your password?', and 'Reset Password'. The Windows taskbar is visible at the bottom of the browser window.</p>	<h3>REGISTRATION PROCESS</h3> <p>Click on Register (bottom Left) to start the process. The Login button is used on a return visit in the future after a registration and application for admission has been made, the reset password is used when you forgot your password.</p> <p>First time users do not input their ID number in on this screen. This is only for repeat visits.</p> <p><i>The process follows</i></p> <ul style="list-style-type: none"> Step 1 - parent information (parent 1 and 2) Step 2 – learner information Step3 – Choose schools – up to three schools can be selected for application Step 4 – upload documents from your computer or mobile devices



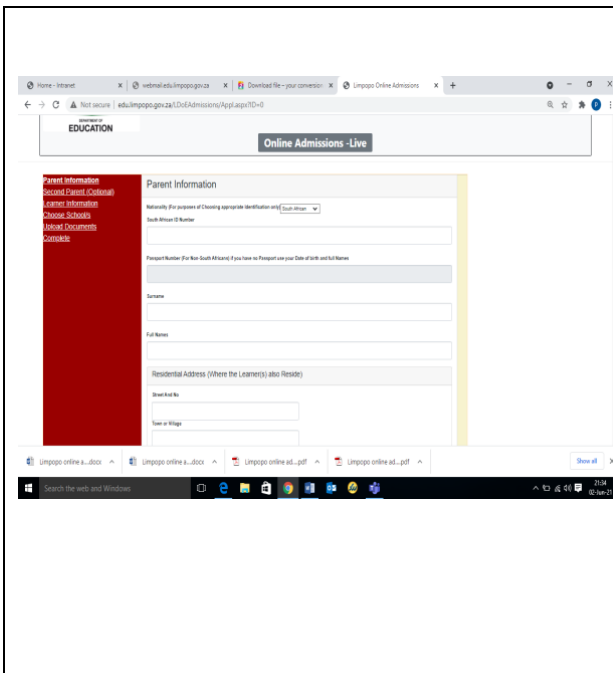
PARENT INFORMATION

Please note the menu on the left. The current screen is highlighted and the process follows in the sequence.

Enter details as accurately and completely as possible in each field.

If parents select Foreign Nationality, ID field will be deactivated.

Parents are required to enter the residential address and work address (This will be used for evaluation, work address can only be entered if the learner application is based on work address)



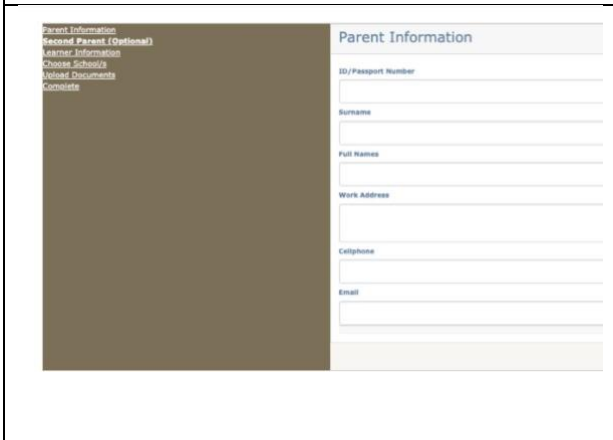
A valid cell phone number and email address is then required. (This will facilitate future correspondence).

The password you enter is a self-created password that you will need on future visits to the site. Please choose a strong password and store it safely for future use.

Verify your password (same as above). This password used with your ID number on this site will give access to the personal information you entered on the site.

Details for a second parent can be entered next or you can skip the process if not required.

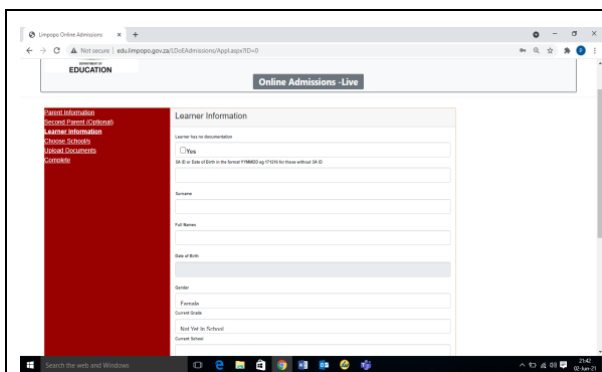
Choose Next in the bottom right corner of the screen.



Enter details for the second parent as required. (If not skipped)

Work address is once again the only address required. If no work address, provide the residential address of parent/s.

The second parent does not get a registration profile and would need to use the login details of the first parent when and if you wish to login again.



Enter Learner's information.

Indicate if learner has no documentation. (This will not disadvantage the learner for admission offer)

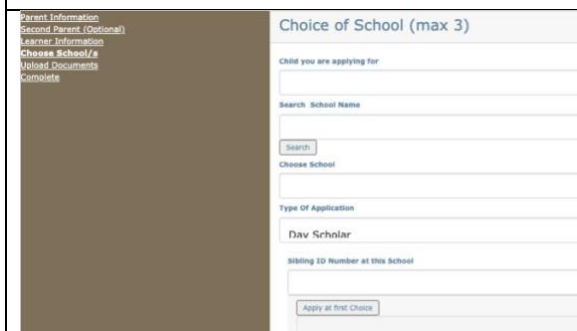
Enter relevant details for disabilities if applicable as well as dexterity.

Enter home language

Enter Choice of medium for instruction (Language of Learning and Teaching)

Enter relationship with first parent.

Parents can click add more children button if they wish to apply for more than one child.



Choose schools – up to a maximum of 3

Select the child you are applying for if you entered more than one child

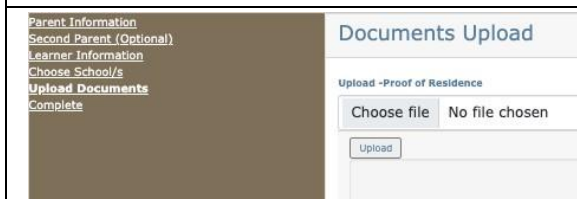
Search for the school/s you are looking for

Enter the school name in Choose school

Enter the type of scholar and sibling details if any.

Repeat the process for second and third choice school

Email notifications will be sent to application for every application made for each school (The email indicates schools applied for.)



Upload documents

Upload the requested documents from a destination on your computer or mobile devices. (The system accept a maximum of 5mb per file and documents saved in pdf and picture format (jpg, png, etc))

Refer to the circular available on the website: <http://www.edu.limpopo.gov.za> for a list of documents required.

Documents will be requested as per your profile (e.g. For undocumented learner profile, only proof of residence will be required)

Further remarks:

1. The process of registration for application is now complete.
2. This is not a successful placement at a school of choice and placement phase of the process will start after the application period has closed.
3. Contact the technical team listed below ↓ should you have any queries in this process.
4. Take screenshots of your application process as evidence including the date and time of application.

TECHNICAL SUPPORT TEAM FOR ONLINE LEARNER ADMISSION SYSTEM FOR 2022**HEAD OFFICE**

Names	Contact Details
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