



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF
EDUCATION

Ref No: S3/1/2/3/2 Enq: Ramaru TE Cell No:067 873 7345 E- Mail: RamaruTE@edu.limpopo.gov.za

To: All Heads of Department- Limpopo Provincial Administration
All District Directors
All Circuit Managers
All School Principals

DEPARTMENTAL CIRCULAR NO. 167 OF 2024

ADVERTISEMENT OF FIFTY (50) LEARNER SUPPORT AGENT(LSA) JOB OPPORTUNITIES FOR A PERIOD OF TWO(02) YEARS (2024 - 2025) FIXED – TERM CONTRACT/ TEMPORARY CAPACITY IN THE LIMPOPO DEPARTMENT OF EDUCATION

1. The Limpopo Department of Education hereby invites applications from suitably qualified unemployment youth for filling of the Learner Support Agent(LSA) job opportunities which exist in the Limpopo Department of Education. The details of the temporary job opportunities involved are as outlined in the attached. **Annexure A**
2. Applications should be made through the prescribed application form **herewith attached** or obtainable from the District Office, Circuit Office or the respective schools in the community where the applicants reside. The form must be completed in full, and must be accompanied by the following:
 - Comprehensive recent CV;
 - Certified copy of ID document;
 - Certified copy of national Senior Certificate; and
 - Certified copies of qualification certificates.
3. Faxed or e-mailed applications will not be considered.
4. Applicants must declare any pending criminal, disciplinary or any other allegations or investigations against them. Should these be discovered during the interview, the application will not be considered for the post and in the unlikely event that the person has been appointed, such appointment will be terminated.
5. All applicants must be SA Citizens.

6. Applicants for the job opportunities should be people who reside in close proximity to the service points they have applied for.
7. The contents of this circular will also be posted on the departmental website www.edu.limpopo.gov.za
8. The department reserves the right not to make any appointment(s) to the advertised job opportunities.
9. **Applications should be forwarded to District addresses listed on Annexure B**
10. Enquiries at Head Office should be forwarded to Mr. Lukheli TV @ (015) 284 6536, Phasiwe NM @ (015) 284 6586 and Ms Mmowa LS @ (015) 284 6569, Mr Molope KS @ (015) 284 6548, and Ms Maupi MJ @ (015) 284 6585.
11. Enquiries at District level should be forwarded to the District official on **Annexure B**
12. The closing date for submission of applications is **Wednesday, 24th July 2024, Time: 14h00**

Limpopo Department of Education is an equal opportunity, affirmative action employer with clear employment equity targets, whites Indians, women, and people with disabilities are encouraged to apply.



MASHABA KM
ACTING HEAD OF DEPARTMENT

11/07/2024
DATE

ANNEXURE A

ADVERTISEMENT OF (50) LEARNER SUPPORT AGENTS (LSA) JOB OPPORTUNITIES FOR A PERIOD OF TWO(02) YEARS (JULY 2024 – JULY 2026) FIXED CONTRACT /TEMPORARY CAPACITY IN THE LIMPOPO DEPARTMENT OF EDUCATION

1. **Post** : Learner Support Agent: School - Based (50 Posts)
Status : Temporary/Fixed – term contract
Period : Two(02) Years(July 2024 – July 2026)
Remuneration : R4000. 00 Per Month (stipend) for Schools

Workstation & Reference Numbers:

NO	NAME OF SCHOOL	CIRCUIT	REF NO.	PHYSICAL ADDRESS
CAPRICORN NORTH DISTRICT				
01	Karabi Sec School	Moloto Circuit	LDOE 20/07/2024	Moletjie-Ga-phago
02	Nkgopoleng Bakone Sec School	Vlakfontein Circuit	LDOE 21/07/2024	Cloe (Ga - Matlala)
03	Harry Openheimer Sec School	Mogoshi Circuit	LDOE 22/07/2024	Ga - Matlala
04	Mamolope Sec School	Bakone Circuit	LDOE 23/07/2024	Ga - Seema (Ga-Matlala)
CAPRICORN SOUTH DISTRICT				
01	Matladi Project Sec School	Lepelle Circuit	LDOE 24/07/2024	Moletlane Village
02	JK Tabane Sec School	Mphahlele Circuit	LDOE 25/07/2024	Hweleshaneng Village
03	Lehлага Sec School	Sepitsi Circuit	LDOE 26/07/2024	Maralaleng Village
04	Leshishiki Sec School	Mogodumo Circuit	LDOE 27/07/2024	Leshikishiki (Ga-Chuene)
MOGALAKWENA DISTRICT				
01	Kgatelopele Primary School	Mahwelereng Circuit	LDOE 28/07/2024	Mahwelereng Hospitalview
02	Ntata Secondary School	Mahwelereng Circuit	LDOE 29/07/2024	Ga - Madiba
03	Masodi Primary School	Mokopane Circuit	LDOE 30/07/2024	Masodi Village
MOPANI EAST DISTRICT				
01	Tshwene High School	Rakwadu1 Circuit	LDOE 31/07/2024	Maphakathi Village
02	Hasani Mningisi High School	Klein Letaba Circuit	LDOE 32/07/2024	Mninginisi Blaock 3
03	Jiyane High School	Mamaila Circuit	LDOE 33/07/2024	Ga - Mamaila
04	Maruatona High School	Sekgosese East Circuit	LDOE 34/07/2024	Senwamokgope Village
MOPANI WEST DISTRICT				
01	Banana Secondary School	Nkowankowa Circuit	LDOE 35/07/2024	Dan Village
02	Maragoma Secondary School	Mawa Circuit	LDOE 36/07/2024	Ramotshinyadi Village

03	Maahlamele Secondary School	Lepelle Circuit	LDOE 37/07/2024	The Oaks Village
04	Mahwahwa Secondary School	Nwanedzi Circuit	LDOE 38/07/2024	Nkampako Village
SEKHUKHUNE EAST DISTRICT				
01	Poo Secondary School	Moroka Circuit	LDOE 39/07/2024	Seokodibeng Village
02	Nchabeleng Dinoko Sec School	Drankensburg Circuit	LDOE 40/07/2024	Leboheng Village
03	Tshehlwaneng Secondary School	Schoonoord Circuit	LDOE 41/07/2024	Tshehlwaneng Village
04	Potlaki Secondary School	Dilokong Circuit	LDOE 42/07/2024	Athok Village
05	Mmiditsi Secondary School	Tubatse Circuit	LDOE 43/07/2024	Bothasoek Village
06	Kgahlanong Secondary School	Tubatse Circuit	LDOE 44/07/2024	Bothasoek Village
SEKHUKHUNE SOUTH DISTRICT				
01	Sebjalebale Secondary School	Moutse West Circuit	LDOE 45/07/2024	Driefontein Village
02	Faucet Mathebe Secondary School	Moutse East Circuit	LDOE 46/07/2024	Thaba-Khubedu Village
03	Hututu Secondary School	Tsimanyane Circuit	LDOE 47/07/2024	Magatle (Ga-Makharakhane)
04	Motjedi Secondary School	Motetema Circuit	LDOE 48/07/2024	Tafelkop Village
05	Rekhuditse Sec School	Masemola	LDOE 49/07/2024	Uitvlugt, Ga - Botha
06	Kenneth Masekela Primary School	Motetema Circuit	LDOE 50/07/2024	Tafelkop Village
VHEMBE EAST DISTRICT				
01	Ligege Secondary School	Dzindi Circuit	LDOE 51/07/2024	Duthuni Village
02	Nthetsheseleni Secondary School	Sibasa Circuit	LDOE 52/07/2024	Tshivhulani Village
03	George Sonto Secondary	Malamulele Central	LDOE 53/07/2024	Mahonisi Village
04	Thohoyandou High School	Mvudi Circuit	LDOE 54/07/2024	Block P Thohoyandou
05	Ratshisase Seondary School	Niani East	LDOE 55/07/2024	Matshena Village
06	Funwani Secondary School	Vhumbedzi Circuit	LDOE 56/07/2024	Tshidzini Village
07	Milton Mpfumedzeni Sec School	Vhumbedzi Circuit	LDOE 57/07/2024	Lukalo Village
08	Matavhela Sec School	Niani West Circuit	LDOE 58/07/2024	Niani
VHEMBE WEST DISTRICT				
01	Marhorhwani-Malali Secondary School	Hlanganani South	LDOE 59/07/2024	Rhungulani Community/Village

02	Tshikuwi Primary School	Nzhelele West Circuit	LDOE 60/07/2024	Tshikuwi Village
03	Russel Bungeni Secondary School	Hlanganani Central Circuit	LDOE 61/07/2024	Hlanganani Village
04	Hluvuka Secondary School	Hlanganani Central Circuit	LDOE 62/07/2024	Bungeni Settlements
05	Kutama Secondary School	Soutpansberg West Circuit	LDOE 63/07/2024	Muduluni Kutama
06	Patrick Ramaano Sec School	Nzhelele West Circuit	LDOE 64/07/2024	Ramavhoya Village
07	Tshiemuemu Secondary School	Dzondo Circuit	LDOE 65/07/2024	Tshakuma Village
WATERBERG DISTRICT				
01	Modimolle Primary School	Nylstroom Circuit	LDOE 66/07/2024	Modimolle
02	Mokolo Primary School	Vaalwater Circuit	LDOE 67/07/2024	Vaalwater
03	Maope Secondary School	Warmbath Circuit	LDOE 68/07/2024	Warmbad
04	Raeleng Full Service Secondary School	Warmbath Circuit	LDOE 69/07/2024	Bela - Bela

1. REQUIREMENTS:

- A National Senior Certificate (Grade 12).
- A recognised Diploma/degree in Social Work, Community Development Work, Auxiliary Social Work or related field will be added advantage.
- Current registration with the South African Council for Social Service Professions (SACSSP) will serve as an added advantage.
- Young persons in the ages 18 - 40 years.

2. JOB PURPOSE:

- Render professional and effective services to support schools to render care and support and protection to vulnerable learners in line with the implementation of HIV/AIDS and Life Skills Programmes.
- Maintain good working relations with sister departments, local Aids Council in the municipalities and other partners.
- Coordination an effective referral system to ensure effective service delivery.
- Support vulnerable learners on trauma debriefing, case management and maintain confidentiality.
- Conduct home-visit with SBST of the identified OVCs.
- Maintain good filing system of all reports, circulars and policies.
- Establish Peer Clubs/Soul Buddies clubs at school level.
- Prepare monthly reports and establish good referral systems.

- Conduct home-visit with SBSTs to identified OVCs.
- Support mobilization and programme awareness in line with the CSTL framework and attend workshops

3. COMPETENCIES:

- Good writing skills that will enable the incumbent to compile reports.
- Good communication.
- Listening and problem solving skills.
- Computer literate in MS Window, Excel, Power Point and Outlook.
- Ability to work with learners, educators and stakeholders.
- Ability to work individually and as a team.

4. DUTIES:

- Provide emotional support for vulnerable learners.
- Keep up to date records of vulnerable learners.
- Accompany learners in partnership with SBST member to access welfare services.
- Assist with homework especially for child and granny based headed families.
- Facilitate peer education activities.
- Work with School Based Teams in the school.
- Provide support to pregnant learners, those sick or missed schools by taking school work to their homes.

NB: Applicants are advised to target schools closer to their homes because they will expected to work to after hours.

ANNEXURE B

Postal Address	Physical Address	General Enquiries
The District Director Capricorn North Education District Private Bag X 9711 Polokwane 0700	Cnr Blaauwberg & Yster Street Ladanna, Polokwane	Mr L Chipa Tel : 015 285 7345
The District Director Capricorn South Education District Private Bag X 03 Chueniespoort 0745	Old Parliament Complex Lebowakgomo	Ms J Ntsoane Tel : 015 633 9500
The District Director Sekhukhune South Education District Private Bag X 70 Lebowakgomo 0737	Old Parliament Complex Lebowakgomo	Ms P Mageza Tel : 015 633 2800
The District Director Sekhukhune East Education District Private Bag X 9041 Burgersfort 1150	83 Aloe Street Stand No 2314 Ext 4 Aloeridge West Burgersfort 1150	Mr MS Phasha Tel : 013 231 0100
The District Director Mopani East Education District Private Bag X 578 Giyani 0826	Old Parliament Building Giyani	Mr N Sono Tel : 015 812 2495
The District Director : Mopani West Education District Private Bag X 4032 Tzaneen 0850	27 Peace Street Prosperitas Building Tzaneen 0850	Mr MW Raholane Tel : 015 306 6800
The District Director : Vhembe East Education District Private Bag X 2250 Sibasa 0970	Block D Old Parliament Building Thohoyandou	Ms AB Shivabu Tel : 015 962 5715
The District Director : Vhembe West Education District Private Bag X 2250 Sibasa 0970	Block D Old Parliament Building Thohoyandou	Ms MV Makhari Tel : 015 962 5715
The District Director : Mogalakwena Education District Private Bag X 601 Mahwelereng 0626	805 Rufus Seakamela Street Mahwelereng 0626	Ms O Sebyetseba Tel : 015 483 7500
The District Director : Waterberg Education District Private Bag X 1040 Modimolle 0510	84 Limpopo Street NTK Building Modimolle 0510	Ms K Songwane Tel : 014 718 1500