



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF EDUCATION

Ref:3/8/5/2 Enq: Bopape LM Date: Wednesday, 17 April 2024 Tel: 015 – 290 7928 / 082 8182833

- To : All Employees (Office & Institution based Educators and Administrators)**
- Re : Advertisement of funding for part – time study bursaries for employees at salary level 1 - 12 for 2024 - 2026**

Departmental Circular Number 80 of 2024

1. The above matter refers.
2. Applications are invited from Office – based Employees at Head office, Districts, Circuits and Schools in the Province to pursue on a part – time basis National diploma, bachelor's degree, Advance Diploma, Post Graduate Diploma and Honours degree level in areas relevant to their jobs. This is inclusive of Educators who might not be covered by the targeted programmes for specific categories of Educators.
3. Applicants should have already registered with a credible and registered institution of higher learning in South African.
4. Financial assistance in this regard is aimed at improving areas identified through the Performance Management and Development System (Individual Development Plans) to assist employees, improve in delivering services in their Key Responsibility Areas. Qualifying applicants are expected to do the following: -
 - 4.1 Correctly and neatly complete the marked application forms for this category.
 - 4.2 Submit applications forms accompanied by a brief resume, and signed motivation letter by supervisors confirming your role.

5. Please note that due to limited funds, some selected applicants will be considered in the 2025 and 2026 academic years hence applicants should indicate they year they will be studying for selection Committees to prioritise.
6. All correctly completed application forms must be submitted with the required documents to the respective district offices on or before 31st of May 2024. Late submissions and incomplete applications will be disqualified.
7. All enquiries in this regard should be directed to HRD & PMDS Officials at District and Provincial Office level.



Mr. Mashaba K.M

Acting Head of Department

17/04/2024

Date



DEPARTMENT OF
EDUCATION

**Application for funding for salary level 1 – 12 employees including Institution and Office based Educators who are studying towards a Diploma, Degree, or Honours degree in areas relevant to their jobs
(Job – Specific) for the 2024 – 2026 academic years**

Please note the following: -

- Only qualifying applicants (Administrators and Educators) should submit one (1) application form.
- Applicants should not have benefited in the previous academic year. Should more qualifying applications be received per station, some will be considered for the 2025 and 2026 academic years, but they should be informed formally on which year will they be funded.
- All sections of the form should be completed clearly, neatly, and honestly in the applicant's handwriting. Incomplete applications that do not meet the requirements will be disqualified. Not all who applied for a bursary will be granted
- Completed application forms must be submitted to the Provincial and District Bursary Offices accompanied by a Certified Copies of ID, Matric Certificate, Highest Qualification, proof of registration, self - motivation on why they should be considered for financial assistance and supervisor support letter from the Supervisor on or before **the 31st of May 2024.**
- NB: Late applications will not be considered.

Application Forms should be submitted at the following stations

Workstation	Physical Address	Contact Details
Provincial Office	113 Biccard Street, Polokwane	Ms. J. Matshimbe (081 419 4495) Mr. B.M Ntabane (060 890 6633)
Vhembe East	Old Parliament next to Khoroni, Thohoyandou	Mr. A.G Mungadi (069 511 7928)
Vhembe West	Makwarela Gov Building, SIBASA	Ms. T.F Madondo (082 091 4407)
Mopani East	Old Parliament Building, Giyani	Ms. J.P Baloyi (064 616 1867) Mr. N.F Nkuna (082 786 4443)
Mopani West	27 Peace Street, Tzaneen	Mr. B.P Ndlovu (069 479 4113)
Capricorn North	105 Blaauberg Street, Polokwane	Mr. P.L Radebe (060 542 1556)
Capricorn South	Lebowakgomo Government Building	Mr. M.E Mashiane (082 558 7902)
Sekhukhune East	83 Aloe Ridge West, Burgersfort	Mr. K.J Mphethi (082 776 6067)
Sekhukhune South	Lebowakgomo Government Building	Ms. J.G Adams (064 934 8100)
Mogalakwena	Mokopane EMPC, Mahwelereng	Ms. H.M Macheke (076 791 3759)
Waterberg	100 Nelson Mandela Drive, Modimolle	Ms. K.M Maitisa (082 899 0165)

1. PERSONAL INFORMATION AND CONTACT DETAILS

Title : _____
Full Names & Surname : _____
Race : _____
Gender : _____
SA Identity Number : _____
Age in years : _____
Personal Number : _____
Disability Status : _____
Current Work Address : _____
Local Municipality : _____
Ward No : _____
Mobile / Cellular Number : _____
Email address : _____ @ _____
Next of Kin & Contact No. : _____

WORKSTATION DETAILS

Name of Branch / District : _____
Name Sub – Branch / Circuit : _____
Name of Directorate / School: _____
Area of specialisation : _____
Degree Registered to do : _____
Institution registered at : _____
Year of Study : _____
Cost of study : _____

Statement of commitment to complete the Programme

I _____ commit to participate in the programme, attend all classes (face – to – face & virtual) until the end. I also agree that should I cause the department to incur fruitless and wasteful expenditure, I will take full responsibility as a beneficiary to pay back what would have been spent on my education, training & development.

Signature

Date

Approval of the Form by Ms S Malima: Director: HRD & PMDS Signature: S. Malima