



# LIMPOPO

PROVINCIAL GOVERNMENT  
REPUBLIC OF SOUTH AFRICA

## DEPARTMENT OF EDUCATION

Ref: S5/3/R Enq: Bopape LM Date: Monday, October 30 , 2017 Tel: 015 – 290 7927

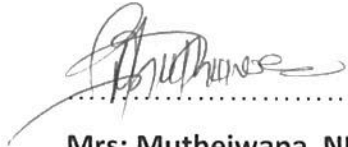
**To: ALL SENIOR GENERAL MANAGERS  
GENERAL MANAGERS  
SENIOR MANAGERS  
DISTRICT SENIOR MANAGERS  
MANAGERS**

**Re: Advertisement of funding for part – time study bursaries for Office – based staff employees from salary level 1 - 12**

### **Departmental Circular Number 185 of 2017**

1. The above matter refers.
2. Applications are invited from Office – based Employees at Head office ,Districts, Circuits and Schools in the Province to pursue on a part – time basis Bachelor's degree studies to an Honours level on the Departmental prioritised areas.
3. The studies must be undertaken on part – time basis with credible distance learning institutions.
4. Financial assistance in this regard is aimed at improving areas identified through the Performance Management and Development System (Individual Development Plans) in order to assist employees deliver on their Key Responsibility Areas.
5. Qualifying applicants are expected to do the following:-
  - a. Complete the correctly marked application forms correctly and neatly;

- b. Submit their applications accompanied by a brief resume, certified copies of qualifications, Matric Certificate, Identity document as well as signed motivation letter by Supervisor .
6. Please note that due to limited funds, slots or spaces are limited to 500 for the whole Province.
7. All completed application forms must be submitted with the required documents on or before 30<sup>th</sup> of November 2017 to the respective district offices. Late submissions and incomplete applications will be disqualified.
8. All enquiries in this regard should be directed to HRU & CD Officials at District and Provincial Office level.



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**Mrs: Mutheiwana NB**

**Superintendent-General**

01/11/2017  
.....

**DATE**

**PART – TIME BURSARY APPLICATION FORM 2017/18 FINANCIAL YEAR FOR  
Office-based Staff Employees from salary level 1-12**

**Important notice:**

- Only one application form should be completed to be considered for a bursary awarded by the Department of Education
- All sections in this form should be completed.
- The Department reserves the right to withhold and withdraw participants based on their performance
- Not all who apply will be granted the bursary
- This form should be completed as thoroughly and neatly as possible in the applicant's handwriting
- Awards will be granted to those who will comply to time frames and meet requirements
- Defaulters will be expected to pay all monies that the state shall have invested on them

Closing date for submission of completed application forms is 30 November 2017  
Completed application forms should be submitted to the respective Districts .

**1. PERSONAL DETAILS**

<b>Title</b>	:	_____
<b>Surname &amp; Initials</b>	:	_____
<b>Full Names</b>	:	_____
<b>Race</b>	:	_____
<b>Gender</b>	:	_____
<b>SA Identity Number</b>	:	_____
<b>Age in years</b>	:	_____
<b>Persal Number</b>	:	_____
<b>Disability Status</b>	:	_____
<b>Health Status</b>	:	_____
<b>Do you have a Drivers Licence:</b>		_____
<b>Current Residential Address</b>	:	_____
		_____
		_____
		_____

Postal Address : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Name of Station : \_\_\_\_\_

Name of Branch : \_\_\_\_\_

Name of Business Unit : \_\_\_\_\_

Position held : \_\_\_\_\_  
 \_\_\_\_\_

Highest Qualification : \_\_\_\_\_

**CONTACT DETAILS**

Home Telephone Number : \_\_\_\_\_

Work Telephone Number : \_\_\_\_\_

Mobile / Cellular Number : \_\_\_\_\_

Alternative contact Number : \_\_\_\_\_

Email address : \_\_\_\_\_ @ \_\_\_\_\_

**2. EDUCATIONAL QUALIFICATIONS**

Lowest Qualification e.g Dip / Deg: \_\_\_\_\_

Major Subjects : \_\_\_\_\_

Highest Qualification : \_\_\_\_\_

Major Subjects : \_\_\_\_\_

**3. Motivation**  
 Briefly motivate why you should be considered for this kind of intervention in the form of part – time study bursary. You can provide your motivation on a separate page

Declaration  
 I.....declare that the above information is true and correct and understand that any false or incomplete information may constitute ground for cancellation or immediate disqualification.

\_\_\_\_\_  
 Signature of applicant Date

\_\_\_\_\_  
 Signature of Supervisor Date

**NB.LDOE shall communicate the outcome of the bursary process by the 06<sup>th</sup> January 2018 to selected applicants**